



Polk County Traffic Incident Management Team

October 10, 2013

Meeting Minutes

Attendees:

<u>Name</u>	<u>Agency</u>	<u>Name</u>	<u>Agency</u>
Jim Hilbert	FTE	Michael Bissett	Polk Sherriff
Bill Fuller	FDOT	Harry Whitney	Road Ranger
Rory Howe	Delcan	Michael Blaze	Polk County
Edward McKissack	Delcan	Dean Empie	Transfield Services
Rick Grube	Lakeland, City of	Caroline Whigham	Stepps Environmental
Charles Stratton	Metric Engineering	Brenda Perdue	Transfield Services
Brandy Boccuti	Metric Engineering	Michelle Venero	FHP

Call to Order: The Polk TIM Team meeting was held on Thursday, October 10, 2013 at 10:00 AM at the Polk County Sheriff's Office Complex, Procap Room, 1891 Jim Keene Boulevard, Winter Haven, FL 33880. Bill Fuller, Rory Howe, and Charles Stratton facilitated the meeting.

Mr. Bill Fuller informed the Team that a new goal for the TIM meetings will be "practicing what we preach": the goal will be to keep meetings to 90 minutes!

Introductions: Team members introduced themselves and the agencies they represent.

Agency News:

Road Rangers

Mr. Bill Fuller informed the team that the 2013 Road Ranger Service Patrol Comment Card Report has been released. For the fiscal year 2012/2013 (July 2012 to June 2013), the Department received 7164 comment cards from motorist who received assistance from Road Rangers. The department received 7029 returned cards stating that the Road Rangers where courteous and helpful. To read more about the Road Ranger report please visit the TIM team website: <http://www.swftim.org>

Mr. Bill Fuller also informed the team that the 2013 Road Ranger Holiday Schedule has been released. The Road Rangers will increase their presence around the holidays to help ensure proper coverage for holiday traffic. The 2013 Road Ranger Holiday schedule is available on the TIM team website: <http://www.swftim.org>

Towing and Wrecker News

No Agency news.

Other Agency News

No Agency news.

Update on TIM Initiatives:National/State/Regional

Mr. Rory Howe spoke to the team about the National Unified Goal (NUG). Mr. Howe explained the importance of NUG and explained that it encourages State and local transportation and public safety agencies to adopt unified, multi-disciplinary policies, procedures, and practices that will dramatically improve the way traffic incidents are managed on U.S. roadways. One of the important topics under NUG is the upstream warning or warning to traffic coming up to incidents. Mr. Howe explained that last year 52 towing, 14 fire fighters, and 12 law enforcements were struck and killed at traffic incidents. By having unified procedures for first responders responding to incidents is imperative to their safety.

Additionally, the Strategic Highway Research Program (SHRP-2) equips responders with a common set of core competencies and assists them in achieving the TIM National Unified Goal of strengthening TIM programs in the areas of:

- **Safety** - The role of human behavior in highway safety
- **Renewal** - More efficient highway project delivery
- **Reliability** - Congestion reduction through improved travel time
- **Capacity** - Improved integration of community, economic, and environmental considerations for new highway capacity

Mr. Rory Howe and Mr. Bill Fuller informed the team of the upcoming four hour SHRP-2 training that will take place in Sarasota and Fort Myers. Please see the details below:

Dates: November 5-6-7th 2013

Time: 08:00am-12:00pm -OR- 1:00pm-5:00pm

Location: South Manatee Fire and Rescue Department, 2451 Trailmate Dr. Sarasota FL 34243

Dates: November 12-13-14th 2013

Time: 08:00am-12:00pm -OR- 1:00pm-5:00pm

Location: SWIFT SunGuide Center, 10041 Daniels Parkway, Ft. Myers FL 33913

Please note that registration will be required to attend the class. To register for the class please visit the TIM team website at: <http://www.swfltim.org>

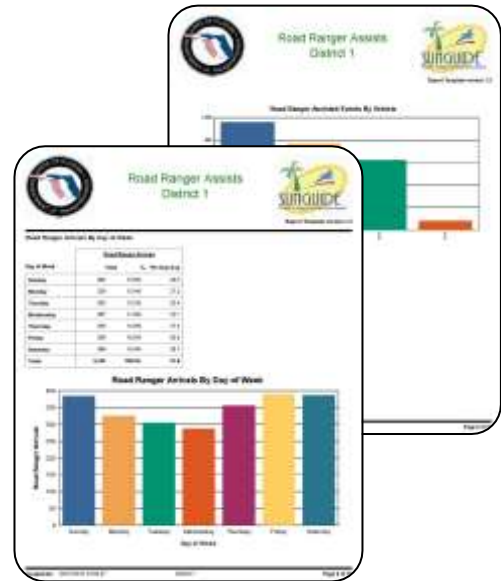
For more information please contact Bill Fuller at William.fuller@dot.statre.fl.us or call (239) 225.9815.

Also, the video "Why Do We Need The National Unified Goal For Traffic Incident Management?" that was released by the Responder Safety.com was provided to the team. To view the video please visit the following website: <https://learning.respondersafety.com>

Quarterly Road Ranger Report:

Mr. Bill Fuller presented the 2013 Quarter One Road Ranger report. We are providing the report in a new format, as shown to the right. The reports can now be found on the TIM website at www.swftim.org.

Mr. Bill Fuller spoke to the team about clearing sidewalk and crash debris. Mr. Fuller explained that it is a team effort by all responders that are out on scenes to clean up debris from the sidewalk and the road to help ensure the safety of pedestrians and the public.



2013 Traffic Incident Management (TIM) Program Self-Assessment

Traffic Incident Management (TIM) programs continue to play a vital role in the safe and quick clearance of traffic incidents while providing a framework for reducing congestion and maximizing use of existing transportation infrastructure. A critical component of capitalizing on the success of existing programs and aiding the development of new TIM programs is periodic evaluation of the components of successful multi-agency TIM programs. The TIM Self-Assessment (TIM SA) was designed to provide an easy-to-use tool for measuring TIM program performance.

Mr. Charles Stratton informed the team of the 2013 Traffic Incident Management (TIM) Program Self-Assessment Federal Highway Administration (FHWA) results summary. The TIM Team participated in the 2013 Traffic Incident Management Self-Assessment which consisted of a series of 54 questions and included the following categories; tactical, support, and strategic. The team utilized an automated audience response system to gather data about the status of the TIM Team progress. Mr. Stratton compared the results of the 2012 and 2013 results to show areas that may need improving and the positive direction that the TIM Teams are achieving. Below are the results:

SECTION	2012	2013
OVER ALL SCORE	80.9	83.7
STRATEGIC	21.7	19.0
TACTICAL	34.8	35.3
SUPPORT	24.4	29.4

FDOT Construction Update

Mr. Bill Fuller requested that all TIM Team members make sure they are receiving the District One Weekly Road Watch Reports and to contact him if there were any concerns.

Active Construction: No updated information was provided by the TIM Team.

Completed Construction:
No updated information was provided by the TIM Team.

Anticipated Future Construction:
No updated information was provided by the TIM Team.

Additional construction information is available on the FDOT Road Watch website located at <http://www.dot.state.fl.us/publicinformationoffice/construc/constmap/d1.shtm>. This resource is updated on a weekly basis.

Future Meetings:

The next Polk County TIM Team will be January 9, 2014 at 10:00 a.m. at the Polk County Sheriff's Office Complex, Procap Room, 1891 Jim Keene Boulevard, Winter Haven, FL 33880

As always, please continue to visit the TIM Team website for updates, and also help support our TIM Team by providing the TIM Team website to others that may be interested in joining our team! <http://www.swftim.org/>

If you have any questions or need additional information, please contact the District One TIM Team Manager, Mr. Bill Fuller at (239) 225-9815 or via email at william.fuller@dot.state.fl.us.